

Acton Public, Acton-Boxborough Regional School Committees

December 6, 2012

**7:30 Joint School Committee Meeting
Followed by AB Regional School Committee Meeting
Followed by Joint SC Executive Session**

at the R.J. Grey Junior High Library

**ACTON PUBLIC AND ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE
MEETING**

**Library
R.J. Grey Junior High School**

**December 6, 2012
7:30 p.m. Joint School Committee
followed by AB Regional School Committee Meeting
followed by Joint SC Executive Session**

AGENDA

- 1.0 **CALL TO ORDER**
- 2.0 **CHAIRMAN'S INTRODUCTION**
- 3.0 **APPROVAL of MINUTES and STATEMENT of WARRANT**
 - 3.1 Minutes of 10/4/12 Joint/AB/APS School Committee meeting
 - 3.2 Minutes of 10/18/12 Joint AB/APS School Committee and Regional School District Study Committee meeting (*addendum*)
 - 3.3 Minutes of 11/1/12 Joint/AB School Committee meeting (*addendum*)
- 4.0 **PUBLIC PARTICIPATION**
- 5.0 **JOINT SCHOOL COMMITTEE BUSINESS**
 - 5.1 ABRSD FY'14 Budget Overview – *Steve Mills, Don Aicardi*
 - 5.2 Regional School District Study Committee (RSDSC) Update – *Xuan Kong*
 - 5.2.1 Draft Position Statement from APS/BPS/ABRSC Chairs - **VOTE** – *Xuan Kong*, (*already voted by APS and BPS School Committees*)
 - 5.2.2 Merriam School Community emails and Chair's memo – *Kim McOsker*
 - 5.2.3 Outreach Opportunities
 - 5.3 Proposed 2013-2014 School Calendar – **SECOND READING – VOTE** - *Steve Mills*
 - 5.3.1 Four Proposed Calendar Options: starting before/after Labor Day, Schools closed/open on certain religious holidays, possible March Professional Development Day noted
 - 5.3.2 Summary of Community Emails
 - 5.3.3 Calendar Discussion memo including 2012 Staff Survey summary
 - 5.3.4 Holiday Observances in MA, DESE
 - 5.3.5 School Committee memos re school calendar dated 11/2/12, 6/7/12, 4/30/12
 - 5.3.6 School Ceremonies and Religious Holiday Observances Policy and Procedures, File: IMD found at <http://ab.mec.edu/about/policies.shtml>
 - 5.3.7 School Year/School Calendar Policy, File: IC/ICA
 - 5.4 Acton Leadership Group (ALG) Report – *Xuan Kong, Kim McOsker*
 - 5.4.1 Meeting materials for 11/29/12
 - 5.5 Boxborough Leadership Forum (BLF) Report – *Maria Neyland (oral)*
 - 5.6 Health Insurance Trust (HIT) Report – *Kim McOsker (oral)*
 - 5.7 OPEB Task Force Update – *Dennis Bruce (oral)*
 - 5.8 Acton FinCom Report - *Dennis Bruce (oral)*
 - 5.9 Acton BOS Report - *Paul Murphy (oral)*

APS SC is suspended. ABRSC continues.

6.0 **ABRSC BUSINESS**

- 6.1 Review of Special Revenue Accounts – *Steve Mills, Don Aicardi*
- 6.2 Establishing OPEB Trust – **VOTE** – *Don Aicardi (vote language in addendum)*
- 6.3 Recommendation to Approve Field Trip to Quebec, Canada – **VOTE** – *Steve Mills*
- 6.4 Recommendation to Approve Field Trip to Dublin, Ireland – **VOTE** – *Steve Mills*
- 6.5 Recommendation to Accept Gift of Nordic ski grooming device – **VOTE** – *Steve Mills*

7.0 **FOR YOUR INFORMATION**

- 7.1 AB Regional High School
 - 7.1.1 Discipline Report – October 2012
 - 7.1.2 Winter Athletic Coaches
 - 7.1.3 Donations to Student Publication “Window Seat”, “Saturday Night Activities”, and ABRHS Speech & Debate Team
- 7.2 RJ Grey Junior High School
 - 7.2.1 Discipline Report – October 2012
- 7.3 Report on Professional Day, 11/6/12, Deborah Bookis
- 7.4 FY13 ABSAF allocation memo, <http://www.absaf.org/>
- 7.5 New School Wellness Advisory Committee required by DESE
- 7.6 ABRSD ELL Student Population, 11/1/12 and 12/1/12
- 7.7 November 1 Enrollment Report
- 7.8 Dismissal Schedule for 12/21/12
- 7.9 ABUW Community Forum: Chris Herren, former Celtics Basketball player, talks candidly about the substance abuse problems which derailed his professional career. Sober since 2008, Herren is an inspirational speaker, especially reaching out to teens. Wednesday 1/9/13, 7:00 pm, ABRHS

APS SC reconvenes and Joint SC is back in session.

8.0 **JT SCHOOL COMMITTEE EXECUTIVE SESSION**

Strategy with respect to negotiations

9.0 **NEXT MEETINGS**

- December 20, 7:00 pm, APSC Meeting at RJGJHS Library
- January 8 (Tuesday), 7:30 pm, ABRSC Meeting at RJGJHS Library
- January 17, 7:00 pm. APSC Meeting at RJGJHS Library
- January 26 (Saturday), 9:00 am – 2:00 pm Joint SC Budget Presentations, RJGJHS Library

ADJOURN

**ACTON PUBLIC and ACTON-BOXBOROUGH REGIONAL
SCHOOL COMMITTEE MEETING Draft Minutes**

**Library
R.J. Grey Junior High School**

**October 4, 2012
7:30 p.m. Joint School Committee
followed by AB Regional School Committee Meeting
followed by ABRSC Executive Session**

Members Present: Brigid Bieber, Mary Brolin, Dennis Bruce, Michael Coppolino, Xuan Kong, Paul Murphy, Kim McOsker, Maria Neyland, Deanne O'Sullivan
Members Absent: None
Others: Don Aicardi, Marie Altieri, Deborah Bookis, Liza Huber, Steve Mills, Beth Petr

The Acton-Boxborough Regional School Committee was called to order by Chairperson Xuan Kong and the Acton Public School Committee was called to order by Chairperson Kim McOsker at 7:34 p.m.

CHAIRMAN'S INTRODUCTION

Xuan Kong announced that there will be a live debate on Acton TV between Senator James Eldridge and Dean Cavaretta on October 17th at 7pm.

Xuan and the Committee welcomed new Boxborough member, Dr. Mary Brolin. Mary thanked the Boxborough Board of Selectmen and School Committee for appointing her to fill Bruce Sabot's seat.

The FY13 ABRHS School Committee student representatives were welcomed: Caroline (Coco) DeFrancesco, Jennie He, Jacob Johnson, Tess Little, and Nikhil Manocha. The students said they are very excited to participate and represent ABRHS.

STATEMENT of WARRANT

AB warrant #13-006M dated 9/13/12 in the amount of \$127,374.75, warrant #13-007 dated 9/20/12 in the amount of \$1,849,588.12, and warrant #13-008 dated 10/4/12 in the amount of \$2,013,695.49 were signed by the Chair and circulated to the Committee for signatures.

APS warrant #201307 dated 10/2/12 in the amount of \$205,595.29 was signed by the Chair and circulated to the Committee for signatures.

APPROVAL of MINUTES

The minutes of the 9/6/12 Joint/AB/APS School Committee meeting were approved as amended. Mary Brolin abstained from voting.

PUBLIC PARTICIPATION

Student Rep Jacob Johnson spoke regarding teacher evaluations and a role for students based on the discussion in the Spring. He advocated for more student interactions input to be included, particularly for High School staff. He also suggested that department heads be involved. He cited a study funded by the Bill and Melinda Gates Foundation in 2010 about the effect of teaching on test scores. He believes the data shows that students can give effective evaluations. The goal is to give teachers constructive criticism. Jacob was thanked for sharing his thoughts. More discussion will take place on this topic in the future.

JOINT SCHOOL COMMITTEE BUSINESS

- 5.1 Acton BOS and FinCom Report
 - 5.1.1 Finance Committee meeting of 9/25/12

Paul Murphy reported that there was nothing relevant to report from the BOS.
Kim McOsker reported that Don Aicardi and Steve Mills presented at the Acton Fincom meeting on 9/25/12. Regular meetings will be set up for them to report back.

5.2 Acton Leadership Group (ALG) Report

Xuan reported that ALG met 9/13/12 hoping to get to consensus. Fincom wants earlier dialogue re the budget process from School Committee. It was suggested that all boards meet as a group to get to know each other better. It was decided that no substitutions in attendance will be permitted this year.

5.2.1 Input to ALG on Revenue Assumptions; Split Allocation; Override/No Override

Xuan explained the split and how money was divided. This will be on the ALG agenda. Xuan asked for School Committee to address these issues so that they could be brought back to ALG in a timely manner.

5.2 Boxborough Leadership Forum (BLF) Report

Maria Neyland reported that the BLF discussed their budget timeline. The Boards were asked to have their budget numbers in just before Thanksgiving. An update on Regionalization was given. Lots of questions were asked about the Lower Fields, such as is it coming in on budget, and how much rental income is coming in.

5.3 OPEB Task Force Update

Dennis Bruce reported that the town wide OPEB committee kicked off on 10/3/12. Steve Noone is chair. Discussion took place regarding how tough the issue could be but there are a lot of good ideas about funding. The goal is to bring a recommendation forward at the 12/13/12 ALG meeting, although this is later than they hoped. Don was thanked for his valuable participation. Guidance may come from the state in December. Maria said Boxborough does not have a subcommittee for OPEB but a transfer was voted in May. Xuan referred to Tess Summers' memo in the packet.

5.4 Regional School District Study Committee (RSDSC) Update/Issues

Xuan reported that the RSDSC met on 9/12/12 for a presentation by Roger Hatch and Melissa King from the Office of School Finance, DESE. The highlight was a DESE FY13 Chapter 70 simulation study for the expanded district showing a \$150,000 loss from the individual aid currently received by the three districts. There are a number of reasons for this, but it is not good news. The Committee was urged to keep in mind that the slides are a simulation, not actual.

Mike Coppolino contacted Senator James Eldridge and the Senator suggested that a letter be sent to him from the three School Committees as an official request expressing their concern over being penalized by the funding formula. The three chairs will compose and send this letter for the Committees.

There is a very important meeting next Wednesday night on Regionalization that Dr. Mills urged all to attend. Specifically, the meeting will try to reach consensus on three outstanding issues:

1. Governing structure of the new Region
2. 5% issue discount currently given to Boxborough for new construction
3. How to divide up savings between the two Towns

Dr. Bates and Dr. Mills discussed questions that have come up from the public that would not be addressed in a Regional Agreement. The memo in the packet represents only the Superintendents' views at this time. Resolution of these issues would take further discussion, including School Committee action, contract negotiation with unions, and discussion with the public. The Study Committee members were urged to keep a long term timeframe in mind for many of these important questions.

Dr. Mills said a possible date for the Special Town Meetings in both towns is Monday, April 29, 2013. Deanne O'Sullivan asked that the RSDSC website be updated to include the latest material. Maria emphasized that the Chairs of the three school committees, Kim, Xuan and Maria need to discuss any

position statements before they are posted, or be very clear about what the statement is saying and who it is from. Xuan confirmed that the three school committee chairs will create a position statement that addresses items that do not belong in the Regional Agreement. The next meeting of the RSDSC is 10/10/12.

5.5 EDCO FY13 Representatives (Voting Board members and Advisory members)

When the subcommittees and positions were voted at the 6/28/12 School Committee meeting, the EDCO Advisory Board positions were not included. EDCO Board members voted in on 6/28/12 were Brigid Bieber for the ABRSC and Steve Mills for the APSC.

AB VOTE:

Mike moved, Mary seconded and it was unanimously,

VOTED: that Steve Mills be the EDCO Advisory Representative for ABRSC.

APS VOTE:

Mike moved, Paul seconded and it was unanimously,

VOTED: that Xuan Kong be the EDCO Advisory Representative for APSC.

5.6 FY 13 SMART Goals

Dr. Mills said that there are fewer goals this year but they are more focused. He will accept comments or changes on the goals at any time. Goal #1 is an academic goal around student assessments from DeBookis. This is a sea change for our community but Dr. Mills wants to begin addressing it. He encourages his staff to take risks, saying that it is ok to not completely fulfill a goal as long as you have given it your best effort. Goal #2 regarding pupil services emphasizes transparency and efficiency. He has just begun working with an outside audit firm to look for efficiencies. Dr. Mills emphasized that this is not a goal to reduce special education services. Goal #3 is about the districts' financial plans including the revolving accounts. Dr. Mills recognized and thanked Tom Blondin, the financial analyst hired last year, for being in the audience. A full financial discussion of the revolving accounts will be done by Don Aicardi and Tom in December. Marie Altieri's Goal #4 regarding Teacher Evaluation dramatically changes how they will be evaluated. Goal #5 describes how Amy Bisiewicz and her team are moving students and staff to abschools.org and utilizing all the resources that that technology offers. Dr. Mills continues to try to make these goals quantifiable and measurable.

Mike Coppolino stated that the "R" in SMART represents "student academic outcomes" and asked that the measurable outcomes be as tied to student academic outcomes as appropriate. He also suggested that some of the outcomes be more quantifiable with numeric specifics. John Petersen spoke from the audience suggesting that Goal #4's statement of purpose should not be to pilot a new educator evaluation system, but to migrate to a new system.

The APS SC adjourned at 8:30 p.m. and the ABRSC continued.

ABRSC BUSINESS

6.1 Recommendation to Approve Revised FY'13 ABRSD Assessments

Don Aicardi explained that every October the District is required to submit "excess and deficiency" (E&D) information to the Department of Revenue. Because the final amounts of Chapter 70 revenue, Choice/Charter Assessment and Charter School Aid were \$250,804 greater than the revenue assumptions used at both Town Meetings last spring, the Committee must decide how to deal with this change. Because this vote does not increase the assessment of either Acton or Boxborough, nor the total amount of the FY13 budget in any way, the Committee can make this decision without a Town Meeting vote. The recommended option is to lower the amount of E&D used, keeping the District under that statutory 5% (of the operating budget) cap limit. Don stated that this is terrific news. Mike Coppolino asked if either Finance Committee had advice on this topic. Maria Neyland said that Boxborough Fincom did not.

Maria Neyland moved, Brigid Bieber seconded and it was unanimously,

VOTED: that the total appropriation for the Acton-Boxborough Regional School District for the fiscal year of July 1, 2012 through June 30, 2013 be set at \$39,114,804 and that member towns be assessed in accordance with the Education Reform Law and the terms of the Agreement and amendments thereto as follows: Acton \$25,193,314, Boxborough \$5,901,118, remainder to be accounted for by the Anticipated Chapter 70 Aid in the amount of \$6,659,200, Anticipated Charter School Aid in the amount of \$108,536, Transportation Aid, Chapter 71, Section 16C in the amount of \$732,782, a transfer from E&D Reserves in the amount of \$519,196, and a transfer from the Junior High School Project Premium on Loan in the amount of \$658.

6.2 Long Range Financial Planning

Xuan Kong presented on “Why Conduct Historical Expenditure Review?” He stated that the AB School Budget is a statement of the value of education of our community. He compared budgets to reality and asked the Committee to consider whether actual expenditures were more informative than budgeted figures. Mike thanked Xuan for “one of the most effective presentations he has seen at a School Committee meeting”.

6.2.1 Historical Review slides and worksheet

Don Aicardi presented on what the past could teach us about upcoming financial challenges, stating that:

- High School Building Capacity increased by FY05
- CPR review of FY04-05 led to additional staffing to address “990” concerns by FY07 and FY08
- Class Size Average worsened from FY02 to FY07; and then improved
- ABRSD population from FY02 to FY06 increased markedly and has slowed more recently
- School Choice funds supported seven positions as late as FY11; supports 2.8 positions in FY13.

The historical review concluded that:

1. Formula change in the Education Reform Act, along with student enrollment increases, drove the large Chapter 70 increases in FY08 and FY09. The slowing of our student population will mean that any growth in Chapter 70 will increase at a much more conservative level. It is unlikely that the large increases similar to the ones that began five years ago will occur again unless there is another review of the Education Reform law.
2. The ABRSD’s reserves, known as E & D, remain at or slightly below the statutory limit as the ABRSD enters a new, more austere financial era.
3. The following have contributed to holding budget authorization growth to 2.0%, from FY10 to FY13: tightening the technical calculations of the budget, municipal reforms and negotiated changes in the employee-employer ratios that have slowed the budgetary growth, the Health Insurance Trust balance that has kept recent annual rate increases low; and successful efforts to control spending, such as in utilities.
4. Budgetary increases for level service alone will likely be well over 3%. The “austere budget” increases of the last several years will no longer be possible due to a combination of flat Chapter 70 revenue, the non-availability of federal revenue, and already authorized spending commitments.

The School Committee and the Administration will collectively have to balance the Long Range Strategic Plan against a very challenging financial picture.

6.2.2 FY14 Preliminary Budget Priorities and Calendar

Dr. Mills said that this is the very beginning of a discussion that will go on for the upcoming months, through “Budget Saturday” on January 26, 2013 and up to the Town Meetings in April and May. He described the budget as something that has to be “pruned, so more of the flowers can grow”. He acknowledged that the investment budget is beyond level service, but it is based on the Long Range Strategic Plan and sound financial management. There is more money in reserves now than when he arrived as Superintendent. The Regional School District’s bond rating has also improved. Dr. Mills stated that there are steadily increasing demands being put on all teachers beyond the classroom, such as more complicated evaluations, ELL requirements, and mandates. More professional learning time opportunities are needed. The school budgets are a reflection of a community’s values. He looks forward to working

with the towns' finance committees and other community members to put successful budgets in place for next year.

His preliminary FY14 budget proposal includes:

- 2 Additional English Teachers at the High School
- Connections/Bridges Program
- Increase Drug/Alcohol Counseling Hours
- Increase Opportunities for Professional Learning

Xuan asked the Committee to come to the next meeting ready to share their priorities for the Regional School District for the coming years. Members mentioned class size and enrollment as key issues. Thanks to the position added this year, the counselor load at the High School went from 240 students to 219. With the 2 English teachers added this year, the student load now is 110 – 105 students per teacher, a big improvement. The issue now is that there is no time during the day to meet with students to discuss their work. Two more teachers would keep the same load, but add time for staff to work directly with students.

Dr. John D'Auria, President of Teachers21, presented to APS/ABRSD staff this week and emphasized that the focus in schools now is moving away from TEACHING and to LEARNING. Learning requires time and knowing the student. Four classes per day would be optimal. Our schools are nowhere near the staff load of 90 students that Concord-Carlisle and other towns have.

Brigid Bieber said that Open House at the High School was "Fantastic!" She noted the new computers that she saw in one of the classrooms as a striking example of the direct impact on student learning that the Committee's budget discussions can have. She was impressed with how much further into the curriculum the students were because of the faster computers that don't crash like the old ones used to.

John Petersen spoke from the audience citing the Boston Magazine rankings article and the notable per pupil spending column. The ABRSD ratio is considerably lower than Lexington, Concord-Carlisle, Lincoln Sudbury or any of the communities we compare to. He pointed out that this relates to the student – teacher ratio in a negative way but emphasizes that it does show that the District delivers excellent education with good efficiency.

6.3 Recommendation to Approve Field Trip to Dominican Republic

Dr. Mills stated that this is a community service learning trip, not just a cultural experience.

Maria moved, Brigid seconded and it was unanimously,

VOTED: to approve the High School Field Trip to the Dominican Republic.

6.4 Recommendation to Approve Exchange/Field Trip to China

This is a High School trip for next summer. A goal of Dr. Callen and her staff is to establish an annual student exchange. She and some of her staff members went to China last year and took a very close look with an eye toward safety at the schools and places where our students would be. This could be a pilot for our students to earn credit. The trip would be for students who had just finished 10th and 11th grades.

Brigid moved, Mike seconded and it was unanimously,

VOTED: to approve the High School Trip to China

Xuan asked the School Committee if they wanted to participate in the Acton Finance Committee sponsored "All Board" meeting to share thoughts about the boards' long range financial plans. The Committee agreed that they would like to participate. The date is not set yet.

Xuan asked the Committee for their view of the FY14 Budget, Chapter 70 aid and any input for ALG. Mike Coppolino stated that he wanted no override and to keep the split as is. He is generally comfortable with the outlook for the state aid increase from current funding level. Maria Neyland said it is very early to say anything about state aid for next year.

FOR YOUR INFORMATION

7.4 FY12 MCAS Results

Dr. Mills complimented Deborah Bookis on a very well done report. He said that we continue to be suspect about the relativeness and usefulness of these tests. Some of it is helpful, but he and Deb stressed that there are many other measures to also use. Deb said that MCAS is a summative assessment that helps with curriculum alignment, and seeing patterns that over time can help identify weaknesses and gaps in curriculum. It also can be used as a screen to identify students who may need intervention.

Specifically, two areas that have been identified for attention are the aggregate median SGP for 10th grade English Language Arts, and the median SGP for the SWD subgroup at the Junior High. An item analysis of the ELA results showed that at grades 7 and 10 students did not do well in multiple choice and open response questions that focused on using text evidence to support answers in literature and informational text. This is one of the major shifts of the CC or new MA Frameworks and where MCAS can be a helpful tool to help identify weaknesses in curriculum. For mathematics, the Jr High High Needs Group CPI (achievement) declined slightly and is being reviewed.

7.6 Notification of Pesticide Use on 9/19/12

Dr. Mills highlighted the recent and very serious EEE outbreaks. He approved the spraying of all school fields.

7.7 Boston's Best High Schools 2012: *Boston Magazine*

Dr. Mills highlighted this. APS/AB is ranked 9th, but per pupil spending is used as a metric and this hurts the District. He stated that this ranking is a tremendous tribute to our entire school community.

In response to only having water at School Committee meetings this year, Mike asked that any decision that affects School Committee members be discussed at a meeting. The chairs made this decision based on other town committees not serving refreshments at meetings, and the increased focus on health and wellness.

Xuan mentioned that the Mass. Association of School Committees (MASC) meeting is on November 9th and all School Committee members are invited to attend.

AB EXECUTIVE SESSION

At 10:30 p.m., it was moved, seconded and unanimously

VOTED by role call: that the **Acton-Boxborough Regional School Committee** go into Executive Session (Joint School Committee) to discuss strategy with respect to litigation.

(YES – Bieber, Brolin, Bruce, Coppolino, Kong, McOsker, Murphy, Neyland, O'Sullivan)

Xuan Kong declared that an open meeting may have a detrimental effect on the litigating position of the Board and the Committee would return to open session for the sole purpose of adjourning.

At 10:35 p.m., the Committee was polled and voted to go out of Joint Executive Session.

NEXT MEETINGS

- October 18, 7:00 pm, APSC Meeting at RJGJHS Library, Education Report: *David Krane*, Principal of McCarthy-Towne School
- November 1, 7:30 pm, ABRSC Meeting at RJGJHS Library

The meeting was adjourned at 10:35 p.m.

Respectfully submitted,
Beth Petr

List of Documents Used: see agenda

Acton-Boxborough Regional School District

School Committee Meeting
December 6, 2012

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ABRSD FY'14 Operating Budget

Superintendent's Introduction

2

Introduction

1. Long Range Strategic Plan
2. Investment Budget
3. Sound Financial Management

3

ABRSD FY'14 Operating Budget

FY'14 Financial Overview:
What's On The Horizon?

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Review of Reserves FY'11 to FY'12

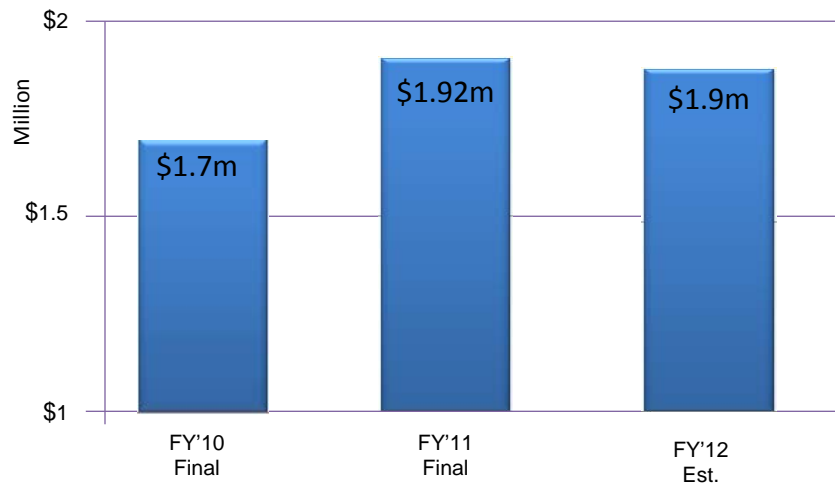
Before we begin our discussion of FY'14,
what is the current status of our reserves?

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Acton Boxborough Regional School District Excess & Deficiency FY'98 to FY'12

FY	E & D	FY	E & D
FY'98	\$391,959	FY'06	\$632,349
FY'99	\$460,077	FY'07	\$1,415,970*
FY'00	\$803,026	FY'08	\$1,231,767*
FY'01	\$427,861	FY'09	\$1,545,953
FY'02	\$467,258	FY'10	\$1,711,823
FY'03	\$767,772	FY'11	\$1,925,118
FY'04	\$605,464	FY'12	\$1,892,740 EST
FY'05	\$805,557		

ABRSD Excess/Deficiency Balance: Where will we be in the fall?



Review of Reserves FY'11 to FY'12

FY'13 Gross Budget	\$39,114,804
5% of Gross Budget (5% Cap)	\$1,955,740
EST-FY'12 Excess & Deficiency	\$1,892,740
Amount "Under" 5% Cap	(\$63,000)

ABRSD Level Service Estimate

First Step: What does the level service budget look like right now?

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ABRSD Level Service Estimate (in thousands)

FY'13 Final	\$39,114
FY'14 Level Service Current	\$40,825
\$ Change from Final FY'13	\$1,710
% Change from Final FY'13	4.37%

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ABRSD Level Service Estimate

Implementation of Regional Agreement:
Allocation of ABRSD Costs
Between Acton & Boxborough

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ABRSD “Three Year Enrollment Percentages” FY’11-FY’14

FY	Acton	Boxborough
FY’11	79.23	20.77
FY’12	79.81	20.19
FY’13	80.67	19.33
FY’14	81.61	18.39

Current FY'14 ABRSD Level Service Estimate

Based on: **current level service numbers** and
current state aid estimates; and
updated enrollment numbers

Town Assessments will increase from \$31,094,432 in FY'13 to \$32,704,542 in FY'14 (increase of **\$1,610,110**)

Figuring in: **regional agreement percentages ...**
 Acton 81.61%, Boxborough 18.39%

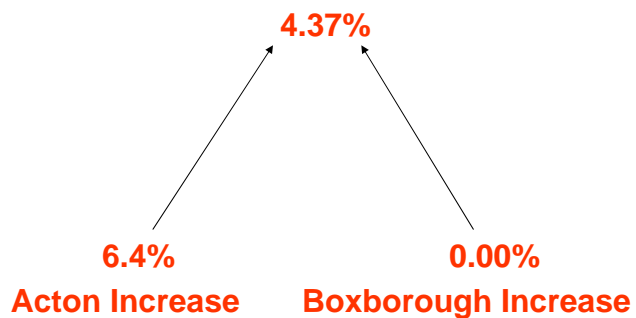
FY'14	Acton	Boxborough
Assessments:	\$1,608,592	\$1,518
	increase (6.4%)	increase (0.00%)

Before any "investment budget" dollars are added

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ABRSD FY'14 Level Service Estimate

Current FY'13 to FY'14 ABRSD Budget Increase:



Current FY' 14 ABRSD Level Service Estimate

- 2.5% total salary increase estimated for all employees including steps, lanes, longevity and Supermax for teachers
- Moves current FY'13 staff forward into FY'14
- Accounts for any loss in grants used to support FY'13 Budget (IDEA, Title 2A)
- Health Insurance: HMO 75/25%, Indemnity 50%/50%
- Health Insurance estimate 10% rate increase due to a combination of market rates and recent claims history (initial estimate by Health Insurance Trust; still under consideration) (currently a 19% increase budget impact due to loss of federal EdJobs funds used in FY13)
- Continuing "Realistic" budgeting whenever possible to reflect actual trends and to improve analysis

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Current FY' 14 ABRSD Level Service Estimate (Continued)

- Middlesex retirement (for ABRSD non-teacher staff) preliminary annual assessment -increase by 15%??
- Updated all ABRSD debt service (now includes debt service for Lower Fields project)
- Circuit Breaker reimbursement assumed at final FY'13 level of 65% (\$1.1 million)
- Workers Compensation based on trends \$37k increase
- Assumes continuing trends of lower energy usage
- OPEB Trust Contribution \$236k to \$376k (59% increase)
- Agreement with Acton on hosting computers -\$34k potential increase?
- Increasing Drug & Alcohol consulting hours

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The Foundation Budget

FY'14 Chapter 70 Estimates

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The Foundation Budget

Each district's Foundation Budget is updated annually to reflect:

- A. Inflation Factor (Last year's was estimated at 3.6%; current FY'14 estimate is 1.56%)
- B. Changes in Foundation Enrollment
- C. Wage Adjustment Factor (23 zones in state)
- D. Municipal Revenue Growth Factor (MRGF) is also calculated for local contribution

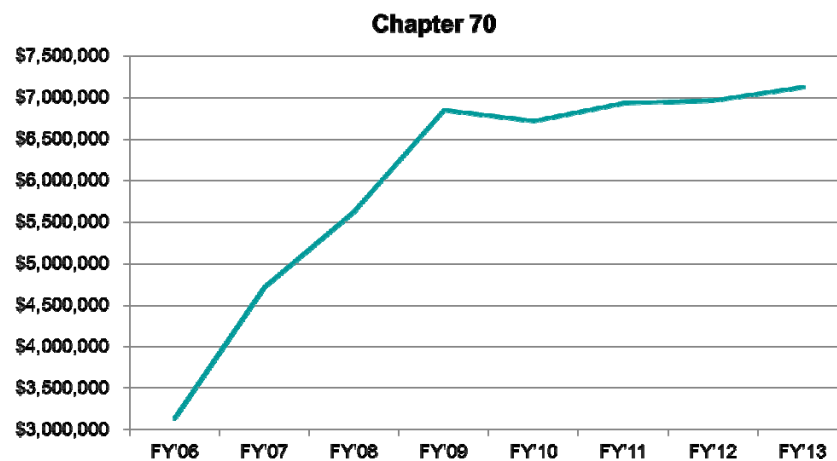
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The Foundation Budget

FY	Chapter 70	Total % Increase
FY'06	\$3,138,512	
FY'07	\$4,715,036	50%
FY'08	\$5,625,428	19%
FY'09	\$6,852,830	22%
FY'10	\$6,715,773	(-2%)
FY'11	\$6,931,919	3%
FY'12	\$6,969,133	1%
FY'13	\$7,124,122	2%

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The Foundation Budget



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The Foundation Budget

Based on October 1, 2012 data, we are assuming:

32 Foundation Enrollment Decrease for ABRSD

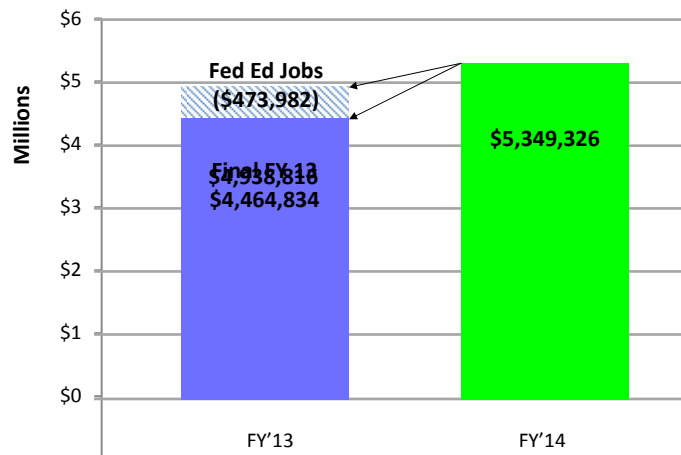
\$0k ABRSD Chapter 70 Increase FY'13 to FY'14

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What are some other important
elements that we should review
tonight?

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Effect of Loss of Federal EdJobs Funding on Health Insurance from FY'13 to FY'14



ABRSD Excess/Deficiency Balance: How will it be used in FY'14?

Based on assumption we will start the FY'14 budget process slightly below the E & D 5% Cap of **\$1.9m**

Start with 5% of Oper Budget E & D balance: (\$1.9m): 5%
2% of Oper Budget Used for FY'14 budget (\$770k): (2%)
 1% Oper Budget FY'13 Year End Turnback (\$385k): 1%
ESTIMATED FY'13 Year End E & D Bal (\$1.5m): 4%

Due to our high level of reserves, and our close proximity to the 5% cap, we will continue to evaluate this throughout the budget season

ABRSD FY'14 "Investment Budget"

Where do things stand for the ABRSD
FY'14 "Investment Budget"?

25

ABRSD FY'14 "Investment Budget"

Dr. Mills has received budget requests for
program expansion, capital requests, and
staff

Our plan, if new positions are added, is try to
redeploy positions to address new requests

26

ABRSD FY'14 "Investment Budget"

The Administration will determine over the next several weeks what requests above level service will be added to FY'14 budget

1/8/13 FY'14 Preliminary Budget Presented to School Committee

"Budget Saturday" targeted for January 26, 2013

27

FY'14 ABRSD Budget Items

What will we be monitoring over the next several months?

28

FY'14 ABRSD Budget Items To Be Closely Monitored In Coming Months

- Chapter 70: Assuming full Foundation Budget-concerns about level revenue
- Current Assumption: State Aid based on final FY'13 Cherry Sheet
- Regional Transportation Revenue **(based on FY'12 EOYR at 65% up from 60%)**
- Circuit Breaker Reimbursement? **(\$1.1 million)** (currently estimated at 65%)
- Health Insurance Trust/Rates for FY'14 (currently at **10%**)?
- Energy Savings - Decreasing Usage?
- "E & D" Reserves Number Used to Support the ABRSD Budget?
- Are there opportunities, if appropriate, to move positions over to Special Revenue accounts?
- Second year of contributions to OPEB Fund for **ABRSD**?
- Legal Expenses-closely monitoring due to change?

29

School Committee FY'14 Budget Schedule

Upcoming Schedule

30

Balance of School Committee FY'14 Budget Schedule

- 12/6/12 ABRSD School Committee's budget discussion opens
- 12/20/12 APS School Committee budget discussion continues
- 12/31/12 Acton Town Meeting warrant closes-Potential Capital Articles?**
- 1/8/13 Presentation of preliminary budgets to APS and AB Regional School Committees (overview/issues)
- 1/17/13 Discussion of preliminary budget with APS School Committee
- 1/26/13 Joint School Committee Saturday All-Day Session with presentations by school leaders; Selectmen / Finance Committee / public at large all encouraged to attend
- 2/7/13 AB Regional School Committee budget hearing (required by law) - *Possible Budget Vote & Acton and Boxborough Finance Committees / Review / Comments to School*
- 2/14/13 APS School Committee budget hearing (required by law) - *Possible Budget Vote*
Possible Joint School Committee meeting if vote needed on Regional budget/assessments (2/18/13 is deadline to vote according to Regional Agreement)

Balance of School Committee FY'14 Budget Schedule

- 3/7/13 AB SC Meeting
- 3/21/13 APS School Committee Meeting
- TBD Boxborough warrant goes to printer
- 3/28/13 Joint Acton/Acton-Boxborough SC Meeting
- 4/1/13 Acton Town Meeting begins
- 5/3/13 Boxborough Town Meeting begins

DRAFT

TO: Acton Boxborough Regional Schools Committee
FR: Xuan Kong, Maria Neyland and Kim McOsker
DT: November 9, 2012
RE: Regionalization

As the current chairs of the Acton-Boxborough, Boxborough and Acton Public School Committees, the following are our comments on ten logistical issues regarding potential regionalization of the Blanchard School. Our comments are based on questions generated by the subcommittee and initially answered by the Acton and Boxborough Superintendents. We believe that parents will want to know what will happen with these issues. The final decisions will be made by a future School Committee, not the transitional School Committee. This memo does not provide guarantees but general guidance so that parents will have less uncertainty.

1. Will there be a policy of accepting external funding to offset operating budget expenses (e.g. fundraising for classroom assistants)?

Currently the Boxborough School Committee has a specific policy prohibiting the use of external funding such as PTSOs to fund any personnel positions. The Acton Public School Committee, during the past two budget cycles, has relieved pressure on the PTSOs by adding approximately \$50,000 per school for this issue. Eventually, the new Regional School Committee will need to reconcile this issue.

2. Will all six elementary schools have a shortened day every Thursday?

We believe that a unified schedule is optimal. There are contractual issues that would need to be addressed and resolved in the negotiations process.

3. How will the start times of all six elementary schools be affected? Will the times change every year?

There has been a multi-tiered school bus transportation system in place for Acton Public for financial reasons. We believe that a unified schedule for both towns is optimal. Central Office is currently looking into the costs associated with increasing the number of buses to incorporate Boxborough into the bussing schedule. We are looking to our community members for input.

4. What about religious holidays?

We believe that the two currently existing districts will have the same calendar by the time of regionalization regarding this issue.

5. Should the Administration have authority to balance classes between towns? Should there be specific language regarding exceptions for special needs children? Should there be language to allow voluntary pre-kindergarten to grade 6 movement between towns? If parents choose to send their children to a school in the other town, will parents be responsible for transportation? If a Boxborough student goes to an Acton elementary school, will that student have equal rights to the lottery systems?

There are specific special education programs currently in the elementary schools. Each of the elementary schools has basic special education services that are available to all students in need of those services. Students receiving this level of service would have school choice similar to general education students. However, special education students from the six elementary schools who need more comprehensive services would need to attend the existing special education programs at the appropriate elementary school. Regarding the assignment of general education students to the elementary schools, as new families move in to the communities, the Superintendent's staff assigns the new students to schools based on expressed preference of the family and available seating in the elementary schools. We would expect that process to continue with the six elementary schools. Students residing in the towns will always have the opportunity to attend a school in their town. During the kindergarten lottery, residents in their town will have first right of refusal to have their children attend the school in their town as well as sibling guarantee but the Superintendent's staff will have flexibility to balance classes in both towns. If families choose to attend an elementary school in the other town, transportation will be provided.

6. How will A-B's Community Education and similar programs in Boxborough be merged and how will each town share in available funds?

Currently, there is a very robust and successful AB Community Education program. Many Boxborough residents currently avail themselves of AB Comm Ed's services. Boxborough has an Extended Day Program of their own. The Directors of the two programs would work together to establish the best way to move forward with Community Education/Extended Day Programming.

7. How will the Regional School Committee handle the distribution of current technology and equipment in each elementary school?

There is no plan now, or in the future, to redistribute current technology and equipment from any elementary school in either town.

8. If the Regional District owns each building, will this impact parent/community member accessibility related to the use of the buildings?

Parent and community members will maintain current levels of accessibility to these buildings. The Regional School District believes that all of our buildings are for community use after their educational missions are completed each day. Much like the AB Regional High School has been used for emergency services during significant weather, we recognize that the Blanchard school is the emergency shelter for the town of Boxborough and in an emergency, will be made available immediately by the Superintendent.

9. What are the issues related to staff employment?

It would be our vision that there would be one employment contract for the six elementary schools, the Junior High and the High School.

10. How would OPEB be handled to insure consistency in funding between the member entities and the proposed new preK-12 Region?

The currently Acton-Boxborough Regional School District has an OPEB line item in its budget. If Blanchard were to regionalize, it would be assumed that Acton and Boxborough taxpayers would pay their proportionate amount of the Regional School District OPEB assessment similar to all other accounts in the Regional School District Budget.

11/8/12 Approved by Boxborough School Committee
11/15/12 Approved by Acton Public School Committee

The Acton-Boxborough Regional School Committee will discuss at their 12/6/12 meeting.

Friday, November 16, 2012

Dear Members of the Acton Public School Committee:

I attended last night's meeting, and would like to follow up with a comment on the discussion of point #1 of the draft Regionalization memo dated 11/9/12 from Kong/Neyland/McOsker.

After listening carefully to the SC members in attendance last night, it is crystal clear that the intent is to continue to allow all six schools under Regionalization to continue to be unique in many ways. If so, why must this issue (PTO fundraising for classroom assistants) be "reconciled" as stated? Must every difference among the schools be reconciled moving forward? My assumption is no. So I have taken this opportunity to rewrite this response in order to more accurately reflect your intent.

It is my belief that if this issue is not addressed properly early on, it has the potential to derail the regionalization process. I would hate for regionalization, with all its inherent benefits for Acton and Boxborough, not to pass because of this truly extraneous and completely avoidable issue.

The memo currently reads:

"Currently the Boxborough School Committee has a specific policy prohibiting the use of external funding such as PTSOs to fund any personnel positions. The Acton Public School Committee, during the last two budget cycles, has relieved pressure on the PTSOs by adding approximately \$50,000 per school for this issue. Eventually, the new Regional School Committee will need to reconcile this issue."

I propose the following version:

"Currently the Boxborough School Committee has a specific policy prohibiting the use of external funding such as PTSOs to fund any personnel positions. The Acton Public School Committee has a long history of allowing and supporting such funding among all five of their elementary schools. In addition, during the last two budget cycles, they have acted with the intent of relieving pressure on the PTSOs by supporting the budgetary addition of approximately \$50,000 per school for this issue. It is our belief moving forward that the future Regional School Committee should work to support these differences in order to allow for unique and individual programs to continue to function at each of the six elementary schools."

Respectfully yours,

Kristina Rychlik

November 21, 2012

To the Merriam Community,

I would like to thank everyone who took the time to write to the APS School Committee. Kristina suggested I send one email in response to the emails the APS School Committee received regarding a memo written by the Chairs of Acton-Boxborough, Acton and Boxborough Committees that addresses several questions posed by the Regionalization Sub-Committee. This memo has already been reviewed and accepted by the Acton Public and Boxborough School Committees at their respective November meetings.

The intent of this memo was not to establish any directive or guarantee but rather present some context for a number of issues that will need to be addressed if Regionalization at the elementary level occurs.

The APS School Committee is in support of continuing School Choice and the different characteristics of each school. Acton is the perfect community to regionalize with Boxborough because we value these differences. We will appreciate your support of Regionalization and look for you to join us at the Special Town Meeting on Monday, April 29, 2013 and vote "yes".

Kim McOsker
Chair, Acton Public School Committee



Merriam Forum/follow up comments

Tue, Nov 27, 2012 at 2:22 PM

To: rsd_study_comm@abschools.org

Cc: " apsc@acton-ma.gov,

Hello All!

Many thanks to Peter and Mac for coming to Merriam today. We found it very useful, and I (Kristina) picked up a lot of additional information despite having already attended the LWV forum a few weeks ago.

Kristina had asked a question about the 5-year proposed "hometown guarantee." Presumably that is important enough to people to include in the new Regional Agreement, which is why it is covered there.

However, to us, that makes more sense to simply be considered as one component of School Choice; just as walkers get priority in the process now, residents of one town could get priority for a school in their town if they wish.

We're sure you'll agree that School Choice has historically been very important to those in Acton, and everyone says it will always exist and there's no reason to worry about it going away. However, if School Choice is guaranteed for 5 years as a part of the Regional Agreement, then it will demonstrate the commitment of all involved to School Choice being supported in the future. In addition, as shown by the months-long focus of last year's School Committee meetings on PTO/B&A funding for classroom assistants, that issue is also very important to Acton parents.

However, we were told by Deanne O'Sullivan that PTO fundraising for personnel cannot be mentioned in the Regional Agreement or it will not be accepted by DESE. But at least if School Choice is included, then people will feel more confident in the continued support of individual schools and all that implies. Those who want things to stay as they are will feel reassured and more confident in supporting Regionalization. As Peter said today, the intent and philosophy of the Regionalization Committee has been to "keep things as much the same as possible."

If that is the true intent, then please consider including wording in the agreement to continue School Choice; this would demonstrate a written commitment to continuing to allow individual schools to function independently and continue to be unique in many ways. One might argue that a school could be unique without PTO fundraising, yet in the case of Merriam, it is the PTO fundraising (in addition to district and B&A funding) which allows the funding of classroom assistants to a level we deem acceptable to execute our project-based curriculum.

Many thanks for your attention to these comments.

Best,

Kristina Rychlik and Tina Hamilton
Merriam PTO Co-Chairs

Upcoming Regionalization Forums

Date	Time	Place
Nov 16 th (Friday)	9:30AM	Conant School
Nov 27 th (Tuesday)	9:30AM	Merriam School
Dec 4 th (Tuesday)	7:30PM	Gates School
Dec 12 th (Wednesday)	7:15PM	McCarthy Towne School
Nov 29 th (Thursday)	7:00PM	Acton Town Hall
Dec 13 th (Thursday)	10:00AM	Acton Town Hall
Dec 9 th (Sunday)	2:15PM	Acton Chinese School (RJ Grey Jr. High)

As of 11/15/2012

5.2.3

Acton Public Schools
Acton-Boxborough Regional School District

A) PROPOSED SCHOOL CALENDAR, 2013-2014 (START BEFORE LABOR DAY, SCHOOL HELD ON RELIGIOUS HOLIDAYS)
Bold Underlined Dates = No School Days

Aug.	M	T	W	T	F	Teachers' mtg. – Aug. 26	Jan.	M	T	W	T	F	
Sept.	26	27	28	29	<u>30</u>	Schools Open – Aug. 27				<u>1</u>	2	3	Schools Open - Jan. 2
	<u>2</u>	3	4	5	6	No School – Aug. 30		6	7	8	9	10	JH AND HS Early Dis. -
	9	10	11	12	13	Labor Day - Sept. 2		13	14	15	16	17	Martin Luther King Day - Jan. 20
	16	17	18	19	20	HS Late Start -		<u>20</u>	21	22	23	24	Kindergarten Change-over - Jan. 21
	23	24	25	26	27	School Days - 23		27	28	29	30	31	School Days - 21
	30												
Oct.	M	T	W	T	F		Feb.	M	T	W	T	F	
		1	2	3	4			3	4	5	6	7	JH AND HS Late Start –
	<u>7</u>	8	9	10	11	Columbus Day - Oct. 7		10	11	12	13	14	Presidents' Day - Feb. 17
	14	15	16	17	18	Elem Early Dismissal -		<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	Winter Recess - Feb. 17-21
	21	22	23	24	25	School Days - 22		24	25	26	27	28	School Days - 15
	28	29	30	31									
Nov.	M	T	W	T	F	Prof. Day - Nov. 5 (no school/students)	Mar.	M	T	W	T	F	
					1	Elem Early Dismissal -		3	4	5	6	7	JH AND HS Late Start –
	4	<u>5</u>	6	7	8	Veterans Day - Nov. 11		10	11	12	13	14	(Possible Prof. Day – Mar 25)
	<u>11</u>	12	13	14	15	Half Day - Nov. 27		17	18	19	20	21	School Days - 21
	18	19	20	21	22	Thanksgiving Recess - Nov. 28-29		24	25	26	27	28	
	25	26	27	<u>28</u>	<u>29</u>	School Days - 17		31					
Dec.	M	T	W	T	F		Apr.	M	T	W	T	F	
	2	3	4	5	6	Jr. High. Early Dis -			1	2	3	4	
	9	10	11	12	13			7	8	9	10	11	Spring Recess - April 21-25
	16	17	18	19	20	Winter Recess - Dec. 24 - Jan. 1		14	15	16	17	18	Patriots Day – April 21
	23	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	School Days - 16		<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	School Days - 17
	<u>30</u>	<u>31</u>						28	29	30			
							May	M	T	W	T	F	
											1	2	
								5	6	7	8	9	
								12	13	14	15	16	Memorial Day - May 26
								19	20	21	22	23	School Days - 21
								<u>26</u>	27	28	29	30	
							June	M	T	W	T	F	
								2	3	4	5	6	Graduation – June 6
								9	10	11	12	13	Last day – June 10 - 17
								16	17	18	19	20	(depending on snow days)
								23	24	25	26	27	School Days - 7
													Total Days = 180 - 185

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TV Channels 4, 5, and 7 and radio stations WBZ and WEIM

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APS Elementary Schools - 3rd Thursday, Jr High Library - 7:00 PM. See
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B) PROPOSED SCHOOL CALENDAR, 2013-2014 (START BEFORE LABOR DAY, WITH REL HOLIDAYS OFF)

Bold Underlined Dates = No School Days

Aug.	M	T	W	T	F	Teachers' mtg. - Aug. 26
Sept.	26	27	28	29	<u>30</u>	Schools Open - Aug. 27
	<u>2</u>	3	4	<u>5</u>	6	No School - Aug. 30
	9	10	11	12	13	Labor Day - Sept. 2
	16	17	18	19	20	Rosh Hashanah - Sept 5
	23	24	25	26	27	HS Late Start -
	30					School Days - 22
Oct.	M	T	W	T	F	
		1	2	3	4	
	<u>7</u>	8	9	10	11	Columbus Day - Oct. 7
	14	15	16	17	18	Elem Early Dismissal -
	21	22	23	24	25	School Days - 22
	28	29	30	31		
Nov.	M	T	W	T	F	Prof. Day - Nov. 5 (no school/students)
					1	Elem Early Dismissal -
	4	<u>5</u>	6	7	8	Veterans Day - Nov. 11
	<u>11</u>	12	13	14	15	Half Day - Nov. 27
	18	19	20	21	22	Thanksgiving Recess - Nov. 28-29
	25	26	27	<u>28</u>	<u>29</u>	School Days - 17
Dec.	M	T	W	T	F	
	2	3	4	5	6	Jr. High. Early Dis -
	9	10	11	12	13	
	16	17	18	19	20	Winter Recess - Dec. 24 - Jan. 1
	23	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	School Days - 16
	<u>30</u>	<u>31</u>				
Jan.	M	T	W	T	F	Schools Open - Jan. 2
			<u>1</u>	2	3	JH AND HS Early Dis. -
	6	7	8	9	10	Martin Luther King Day - Jan. 20
	13	14	15	16	17	Kindergarten Change-over - Jan. 21
	<u>20</u>	21	22	23	24	School Days - 21
	27	28	29	30	31	
Feb.	M	T	W	T	F	JH AND HS Late Start -
	3	4	5	6	7	Presidents' Day - Feb. 17
	10	11	12	13	14	Winter Recess - Feb. 17-21
	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	School Days - 15
	24	25	26	27	28	
Mar.	M	T	W	T	F	JH AND HS Late Start -
	3	4	5	6	7	(Possible Prof. Day - Mar 25)
	10	11	12	13	14	School Days - 21
	17	18	19	20	21	
	24	25	26	27	28	
	31					
Apr.	M	T	W	T	F	Spring Recess - April 21-25
		1	2	3	4	Good Friday - April 18
	7	8	9	10	11	Patriots Day - April 21
	14	15	16	17	<u>18</u>	School Days - 16
	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	
	28	29	30			
May	M	T	W	T	F	Memorial Day - May 26
				1	2	School Days - 21
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	<u>26</u>	27	28	29	30	
June	M	T	W	T	F	Graduation - June 6
	2	3	4	5	6	Last day - June 12 - 19
	9	10	11	12	13	(depending on snow days)
	16	17	18	19	20	School Days - 9
	23	24	25	26	27	Total Days = 180 - 185

Note: Yom Kippur is Saturday, Sept. 14, 2013.

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Acton Public Schools
Acton-Boxborough Regional School District

C) PROPOSED SCHOOL CALENDAR, 2013-2014 (START AFTER LABOR DAY, SCHOOL HELD ON RELIGIOUS HOLIDAYS)
Bold Underlined Dates = No School Days

Aug.	M	T	W	T	F		Jan.	M	T	W	T	F	
Sept.	26	27	28	29	30	Labor Day - Sept. 2				<u>1</u>	2	3	Schools Open - Jan. 2
	<u>2</u>	3	4	5	6	Teachers' mtg. – Sept 3		6	7	8	9	10	JH AND HS Early Dis. -
	9	10	11	12	13	Schools Open – Sept. 4		13	14	15	16	17	Martin Luther King Day - Jan. 20
	16	17	18	19	20	HS Late Start -		<u>20</u>	21	22	23	24	Kindergarten Change-over - Jan. 21
	23	24	25	26	27	School Days - 19		27	28	29	30	31	School Days - 21
	30												
Oct.	M	T	W	T	F		Feb.	M	T	W	T	F	
		1	2	3	4			3	4	5	6	7	JH AND HS Late Start –
	<u>7</u>	8	9	10	11	Columbus Day - Oct. 7		10	11	12	13	14	Presidents' Day - Feb. 17
	14	15	16	17	18	Elem Early Dismissal -		<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	Winter Recess - Feb. 17-21
	21	22	23	24	25	School Days - 22		24	25	26	27	28	School Days - 15
	28	29	30	31									
Nov.	M	T	W	T	F	Prof. Day - Nov. 5 (no school/students)	Mar.	M	T	W	T	F	
					1	Elem Early Dismissal -		3	4	5	6	7	JH AND HS Late Start –
	4	<u>5</u>	6	7	8	Veterans Day - Nov. 11		10	11	12	13	14	(Possible Prof. Day – Mar 25)
	<u>11</u>	12	13	14	15	Half Day - Nov. 27		17	18	19	20	21	School Days - 21
	18	19	20	21	22	Thanksgiving Recess - Nov. 28-29		24	25	26	27	28	
	25	26	27	<u>28</u>	<u>29</u>	School Days - 17		31					
Dec.	M	T	W	T	F		Apr.	M	T	W	T	F	
	2	3	4	5	6	Jr. High. Early Dis -			1	2	3	4	
	9	10	11	12	13			7	8	9	10	11	Spring Recess - April 21-25
	16	17	18	19	20	Winter Recess - Dec. 24 - Jan. 1		14	15	16	17	18	Patriots Day – April 21
	23	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	School Days - 16		<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	School Days - 17
	<u>30</u>	<u>31</u>						28	29	30			
							May	M	T	W	T	F	
											1	2	
								5	6	7	8	9	
								12	13	14	15	16	Memorial Day - May 26
								19	20	21	22	23	School Days - 21
								<u>26</u>	27	28	29	30	
							June	M	T	W	T	F	
								2	3	4	5	6	Graduation – June 6
								9	10	11	12	13	Last day – June 16 - 23
								16	17	18	19	20	(depending on snow days)
								23	24	25	26	27	School Days - 11
													Total Days = 180 - 185

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Acton Public Schools
Acton-Boxborough Regional School District

D) PROPOSED SCHOOL CALENDAR, 2013-2014 (START AFTER LABOR DAY, WITH REL HOLIDAYS OFF)
Bold Underlined Dates = No School Days

Aug.	M	T	W	T	F		Jan.	M	T	W	T	F	
Sept.	26	27	28	29	30	Labor Day - Sept. 2				<u>1</u>	2	3	Schools Open - Jan. 2
	<u>2</u>	3	4	<u>5</u>	6	Teachers' mtg. - Sept 3		6	7	8	9	10	JH AND HS Early Dis. -
	9	10	11	12	13	Schools Open - Sept. 4		13	14	15	16	17	Martin Luther King Day - Jan. 20
	16	17	18	19	20	Rosh Hashanah - Sept 5		<u>20</u>	21	22	23	24	Kindergarten Change-over - Jan. 21
	23	24	25	26	27	HS Late Start -		27	28	29	30	31	School Days - 21
	30					School Days - 18							
Oct.	M	T	W	T	F		Feb.	M	T	W	T	F	
								3	4	5	6	7	JH AND HS Late Start -
		1	2	3	4			10	11	12	13	14	Presidents' Day - Feb. 17
	<u>7</u>	8	9	10	11	Columbus Day - Oct. 7		<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	Winter Recess - Feb. 17-21
	14	15	16	17	18	Elem Early Dismissal -		24	25	26	27	28	School Days - 15
	21	22	23	24	25	School Days - 22							
	28	29	30	31			Mar.	M	T	W	T	F	
Nov.	M	T	W	T	F	Prof. Day - Nov. 5 (no school/students)		3	4	5	6	7	JH AND HS Late Start -
					1	Elem Early Dismissal -		10	11	12	13	14	(Possible Prof. Day - Mar 25)
	4	<u>5</u>	6	7	8	Veterans Day - Nov. 11		17	18	19	20	21	School Days - 21
	<u>11</u>	12	13	14	15	Half Day - Nov. 27		24	25	26	27	28	
	18	19	20	21	22	Thanksgiving Recess - Nov. 28-29		31					
	25	26	27	<u>28</u>	<u>29</u>	School Days - 17	Apr.	M	T	W	T	F	
Dec.	M	T	W	T	F				1	2	3	4	Spring Recess - April 21-25
	2	3	4	5	6	Jr. High. Early Dis -		7	8	9	10	11	Good Friday - April 18
	9	10	11	12	13			14	15	16	17	<u>18</u>	Patriots Day - April 21
	16	17	18	19	20	Winter Recess - Dec. 24 - Jan. 1		<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	School Days - 16
	23	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	School Days - 16		28	29	30			
	<u>30</u>	<u>31</u>					May	M	T	W	T	F	
											1	2	
								5	6	7	8	9	
								12	13	14	15	16	Memorial Day - May 26
								19	20	21	22	23	School Days - 21
								<u>26</u>	27	28	29	30	
							June	M	T	W	T	F	
								2	3	4	5	6	Graduation - June 6
								9	10	11	12	13	Last day - June 18 - 25
								16	17	18	19	20	(depending on snow days)
								23	24	25	26	27	School Days - 13
													Total Days = 180 - 185

Note: Yom Kippur is Saturday, Sept. 14, 2013.

No School and Delayed Opening Announcements air on: <http://ab.mec.edu>,
TV Channels 4, 5, and 7 and radio stations WBZ and WEIM

Monthly School Committee Meetings are held:
Acton-Boxborough Regional - 1st Thursday, Jr High Library - 7:30 PM;
APS Elementary Schools - 3rd Thursday, Jr High Library - 7:00 PM. See
<http://ab.mec.edu/about/meetings.shtml> for more information.

Proposed 12/6/12